MCSA Co-Sponsorship Funding Guidelines

Statement of Purpose

In an effort to promote student activity and involvement on campus, and to help make possible events and activities ineligible for other types of funding, the Morris Campus Student Association (MCSA) would like to serve students by offering funds to co-sponsor events and activities. The availability of this fund is subject to the budget of MCSA and approval of Forum.

Logistics

It is the responsibility of the Secretary of Resources and Operations and/or Budget Manager to consult officers in MCSA and determine the amount of funds to be allocated toward co-sponsorship in a given year (potential sources of reallocated funds may include unclaimed stipends, excess funds toward food/travel, or events no longer being held.)

The Secretary of Resources and Operations and/or Budget Manager must present this to the rest of the MCSA Forum toward the beginning of fall semester. The amount allocated toward the co-sponsorship fund must be approved by a 2/3 vote of Forum. This established fund may be altered at any time, subject to a 2/3 approval of Forum.

Students requesting co-sponsorship from MCSA must complete and submit MCSA’s co-sponsorship form at least two weeks before the event to a member of the MCSA executive committee. The Completed Co-Sponsorship Form needs to be presented a week before the event to Forum. Forum will decide by majority vote whether or not to fund.

The student(s) associated with the co-sponsorship request will be notified and invited to attend the hearing before Forum to present and/or answer any questions. Co-sponsorship funding approved by MCSA must be used toward the purpose for which it was allocated, as per the request form submitted by the student organization.

Criteria

- MCSA must not be the sole funder of the event or activity.
- MCSA is a neutral funder. Activities, events, or supplies will not be funded if purpose is discriminatory toward other students, whether by race, sexual orientation, partisanship, disability, religious views, or gender.

Co-sponsorship decisions are made at the discretion of the MCSA Forum; hearings may be reopened by MCSA, otherwise all decisions are final.
MCSA Co-Sponsorship Form

Name of Organization: 
Amount Requested: 
Total Amount of the Event: 
Date of Event: 
Date of Co-Sponsorship Request: 

Brief Description of the event: (Please include what MCSA’s involvement will be, why it is important to students, what other students groups you have asked for help, what other funding you have, and why you need financial help from MCSA)