Residence Hall Policies

Life on campus is guided by the principle that students are considered adults. All residence hall policies are governed by the University Student Conduct Code. Residents and their guests must be respectful of the rights of others at all times. The following policies pertain specifically to residence hall living.

Rights and Responsibilities
Each student has the right/responsibility to:

- Read, study, and sleep without interference, unreasonable noise or other distractions.
- Have personal privacy within one's residence hall room.
- Live in a clean and safe environment.
- Have guests with the understanding that guests will honor other's rights.
- Be free from physical and emotional intimidation and harm.
- Expect that his/her personal belongings will be respected.
- Comply with residence hall staff.
- Report residence hall and university violations to appropriate staff.

Abandonment of Property
When the Office of Residential Life (herein referred to as “ORL”) staff finds items and have knowledge of who the items belong to they will notify the appropriate resident. Once notified, the resident has 60 days to pick up the items or they will be disposed of.

Alcohol Policy
Medical Amnesty. Medical amnesty shall align with Minnesota Statutes § 340A.503, Subd. 8, and it shall mean that a student is not subject to Student Conduct Code disciplinary sanctions for underage possession and consumption of alcohol if the student contacts a 911 operator to report that the student or another student is in need of medical assistance for an immediate health or safety concern. To be eligible for medical amnesty, the student who initiates contact must be the first person to make such a report, must provide a name and contact information, must remain on the scene until assistance arrives, and must cooperate with the authorities at the scene. The student who receives medical assistance and up to two students acting in concert with the student initiating contact with a 911 operator shall also be immune from disciplinary sanctions.

Residents under the age of 21 are not allowed to drink or be in the presence of alcohol in the residence halls. The possession and consumption of alcoholic beverages by residents who are of legal drinking age is permitted in specifically designated areas of University residence halls by University policy, subject to the following guidelines for the UMM campus.
- Possession or consumption of alcoholic beverages or possession of alcoholic beverage containers is not permitted by individuals who are under 21 years of age.
• Possession and consumption of alcoholic beverages will not be allowed in the common areas of any residence hall. Common areas are defined areas for use by all residents and/or areas that can be seen by an individual from a public area.
• Student residents are allowed to possess and consume alcoholic beverages in their room when all residents and guests of the room are 21 years of age or older. Guests who are 21 years of age or older may only possess or consume alcoholic beverages in rooms where the resident(s) is/are 21 years of age or older. Kegs, party balls, and alcohol paraphernalia (i.e. beer bongs, containers) are not permitted in the residence halls.

Violations of the alcohol policy will be seen as serious breaches of housing contractual conditions and University policy and could result in eviction from on-campus housing. It is the responsibility of individual residents to know, understand, and comply with existing state and local statutes and regulations relating to the possession and consumption of alcohol. Violators of these policies must accept full individual responsibility for their actions. When there is suspicion or evidence of an alcohol violation, Campus Police will be contacted. Students may face criminal charges in addition to ORL sanctions and Student Behavior Committee action.

Sanctions for violation of the alcohol policy increase in severity through a three-step process. Parental notification can happen any time there is a health and/or safety risk.

First Violation
Students found in violation will:
• Meet with their Hall Director (HD) or their Area Coordinator (AC) and review the alcohol policy and future sanctions. The student will receive a letter verifying this information.
• Complete the online e-Chug program located at https://interwork.sdsu.edu/echug2/?id=MORRIS&hfs=true
  The student must send notification to their HD or AC within the time frame set.
• Develop and turn in to their HD an outline for a one hour residence hall or classroom educational program on substance abuse.

Second Violation
Students found in violation for a second time will:
• Meet with their HD and review the alcohol policy and future sanctions. The student will receive a letter verifying this information.
• Be reassigned to another residence hall and placed on probation, at the HD’s discretion. Continued Residential Life policy and rule violations will negatively impact a student’s ability to live on campus.
• Provide three hours of community service to the campus community; this will include at least one presentation of the educational program on substance abuse that they developed after their first violation.
• Be made aware of Residential Life action regarding parental notification.

Third Violation
Students found in violation for a third time will:
• Meet with the Associate Director of Residential Life to review previous alcohol policy violations and sanctions.
• Forfeit their housing contract without refund. Students will be asked to vacate their on-campus residence.
• Receive a directive prohibiting their return to the residence halls or on-campus apartments as a resident or guest.
• Be referred to the Student Behavior Committee for further review and action.
• Be made aware of ORL action regarding parental notification.

If the severity of the incident related to any alcohol violation should warrant immediate removal from on-campus residence that action may be taken by the Office of Residential Life. This could include but is not limited to harassing or abusive behavior.

The time frame for completing sanctions will be communicated in writing. Failure to comply with any of the given sanctions within the specified time frame may result in immediate removal from on-campus residence and referral to the Student Behavior Committee.

Balconies
If you are found throwing anything off of a balcony without permission from the HD or AC you will be charged $25 for your first offense.

Bicycles
Racks for bicycle storage are provided outside the residence halls, on-campus apartments and other areas on campus. Bikes may not be left in stairwells, hallways, or other public areas inside buildings. Bicycles may be stored in your residence hall room/apartment with agreement from your roommate. Bicycles may not be ridden indoors, and must be carried to and from a resident’s room. Limited winter storage is available for on-campus students. Look for signs listing storage times during late fall semester.

Courtesy
Out of consideration of others, please consider the door and whether it should be open or closed for the activities you are taking part in (i.e. late night video game parties, louder movies, sleeping, etc.).

Damages
You are responsible for any damage in your room not indicated on the Room Condition Report. If individual responsibility cannot be established, you and your roommate(s) will be held jointly responsible for damages that occur during the year.

Damages, other than normal wear and tear, occurring in public areas will be billed to the individual responsible. If the individual responsible cannot be determined, then all residents of the area where the damage occurred will be charged for repair or replacement of the damaged item.

*Please note that all damage charges include material and labor costs.

Discrimination and Harassment
Discrimination and harassment on the basis of race, religion, color, sex, national origin, handicap, age, veteran status, or sexual orientation will not be tolerated in UMM housing facilities. Violations of these policies will be referred to the Director of Residential Life and/or the Student Behavior Committee for appropriate action. Also see harassment policies under University Policies and Regulations.
Disruptive Behavior

Behavior which is disruptive to other residents and may alarm, anger, disturb, or endanger the safety of others is prohibited. This includes but is not limited to fighting, disruption of meetings, and prank activities.

Drugs / Controlled Substances

The illegal use, possession, sale or consumption of controlled substances, drugs, or paraphernalia as governed by federal and state laws (e.g. marijuana, narcotics) is prohibited.

Violations of the Drugs/Controlled Substances policy will be seen as serious breaches of housing contractual conditions and University policy and could result in eviction from on campus housing.

Violators of the regulations must accept full individual responsibility for their actions. When there is suspicion or evidence of a controlled substance violation, Campus Police will be contacted. Students may face criminal charges in addition to Residential Life sanctions and Student Behavior Committee action.

Sanctions for violation of the drug policy increases in severity through a two-step process. Parental notification can happen any time there is a health and/or safety risk.

First Violation

Students found in violation will:

- Meet with the Associate Director (AD) of Residential Life and review the controlled substance policy and future sanctions.
- Be placed on probation for one year. While on probation, any future violations of housing policy may result in termination of their housing contract.
- Develop and turn in to the AD an outline for a one-hour residence hall or classroom educational program on the abuse of controlled substances.

In addition, students found in violation may be reassigned to a new residence hall.

Second Violation

Students found in violation for the second time will:

- Meet with the AD and review the controlled substance policy.
- Forfeit their housing contract without refund. Students will be asked to vacate their on-campus residence.
- Receive a directive prohibiting their return to the residence halls or on-campus apartments as a resident or guest.
- Be referred to the Student Behavior Committee for further review and possible action.
- Be made aware of Residential Life action regarding parental notification.

If the severity of the incident related to any drugs (controlled substances) violation should warrant immediate removal from on-campus residence, that action may be taken by the Office of Residential Life. This could include but is not limited to harassing
or abusive behavior; evidence of the sale of drugs/controlled substance to others; or violations that involve drugs. Drugs are associated with felony level charges in the criminal law.

The time frame for completing sanctions will be communicated in writing. Failure to comply with any of the given sanctions within the specified time frame may result in immediate removal from on-campus residence and referral to the Student Behavior Committee.

Electric Appliances
You may use portable hair dryers, razors, radios, stereos, and similar appliances in your room. Space heaters are not allowed. The use of electrical devices such as popcorn poppers, and microwave ovens is limited to the kitchen area where appliance outlets are provided. All cooking is limited to these areas. Appliances with an exposed heating element must be used in the kitchen area. Only UL (Underwriter Laboratory) approved extension cords are allowed for a single electrical appliance and must be plugged directly into the wall outlet. A UL approved fused multistrip outlet may also be used.

Fire Safety
When the fire alarm sounds, residents are required to leave the area in alarm at once using the nearest stairwell exit.

In the event of a fire:
1. Call 911 to report the fire.
2. Close your door as you leave.
3. Evacuate and stay clear of the fire.

Evacuation from fire areas
1. Feel door from top to bottom. If it is hot, do not proceed.
2. If door is cool, crouch low and open door slowly. Close door quickly if heavy smoke or fire is present.
3. If visibility permits, exit via stairwells. Stay as low as possible if smoky conditions exist (crawl if necessary).
4. Never use elevators! You may become trapped.
5. If you encounter heavy smoke in a stairwell, go back and go down another set of stairs.
6. If trapped in a room, do the following:
   a. If possible, call 911 and report your situation and location.
   b. Wedge wet towels or clothing under the door jam to keep smoke out.
   c. Keep a soaked towel over your head.
   d. Stay low. Breathe fresh air near window.
   e. Open the window and signal with a bed sheet to fire fighters.

Exterior Stairs - Campus Apartments

One of the two bedrooms in each of the Campus Apartments above grade has an emergency exit door that leads to exterior emergency exit stairs. These stairs must be kept free of personal items and completely clear for emergency use at all times.

False alarms
Activating the fire alarm under false pretenses or tampering with life safety equipment is a violation of state and local law. Any student found tampering with fire extinguishers, smoke detectors or other life safety equipment will be assessed a $100 fee and may be subject to further serious disciplinary action since such acts may endanger the lives and safety of others.

Tampering or damaging sprinklers are expensive. Avoid hanging objects or hitting the fire sprinklers.

Fire Hazards
a. It is prohibited to have open flames or other materials that constitute fire hazards on University housing property including candles, candle warmers, or other materials (live fresh cut evergreen trees, wreaths, garland etc.).

b. Incense or any smoking paraphernalia that has the potential for an open flame are also not allowed.

c. Lighting that is not cool to the touch is prohibited.

d. Due to hazardous materials and potential fire and chemical safety hazards the following lighting devices are prohibited: halogen lamps, torchiere lamps (except LED), neon lighting, lights, strobe lights and lava lamps.

e. All electronics and lighting must be plugged directly in to a wall outlet or an approved power strip (see below).

f. Due to potential for fire, concealed extension cords, multiple outlet, and octopus adapters are prohibited. Residents may use multiple strip outlets that are fused with at least 14 gauge wire and grounded cords plugged directly in to a wall outlet to power electronic devices in their rooms and apartments.

g. In compliance with Minnesota State Fire Code, failure to exit the hall/apartment during a fire alarm is a law violation.

f. Unattended cooking is responsible for more than 80% of campus residence hall fires. Residents must stay in kitchen areas at all times while using cooking appliances (stoves, microwaves, etc.). If unattended cooking results in a fire call, the responsible student(s) can be held responsible for part or all of the $500 cost as well as expenses for damage.

Furniture

Furniture located in the floor lounges and other public areas are for the use of all residence hall students. Furniture in these areas may not be removed or placed in individual student rooms.

There is no storage space available for student room furniture, therefore all University owned furniture must remain in student rooms. To prevent damage charges, do not remove closet doors. Also, no personal furniture or furniture from your room is allowed in public areas.
Gambling
State laws and University policy prohibit gambling in the residence halls.

Guests
You are welcome to have a guest come to stay with you as long as your roommate approves. Speak with your roommate days before your guest would arrive to make sure they are alright with it. If you decide to have a guest, here are a few things to be aware of:

- In order to support new roommate relationships no overnight guests are allowed during the first two weeks of the fall semester.
- Guests can stay no more than 72 hours. (A single guest cannot stay for more than 72 hours on a weekly basis. After a single guest stays for 72 hours, they should not stay again until at least two weeks later).
- Your CA must be notified if your guest is under 18 years of age before they arrive.
- All guests must abide by and will be held to all state, university and residence hall policies.
- Residents of a room where a guest is staying are responsible for any policy violations or damages done by their guest (this includes alcohol violations).
- Guests may NOT sleep in lounges in the residence halls. If found doing so the host will be fined $25.
- Cots are available for guests upon request. Please contact a staff member in your area to arrange the use of a cot.

Guns
Guns are not allowed within the residence halls. This includes dart gun, pellet guns, paint ball guns, hunting guns, hand guns, etc. Nerf guns and water guns are allowed to be stored in the residence halls, but use of Nerf and water guns in the halls is prohibited.

In-line Skates, Roller Skates and Skateboards
In-line skates, roller skates, and skateboards may not be used inside the residence halls. These items must be carried (i.e. not worn or ridden) when inside the buildings.

Kitchens
You are welcome to leave appliances in the kitchens that you are not allowed to use in your room, such as a toaster, pizza cooker, coffee machine, etc. However, when not in use, there should be no more than one of each type of appliance out on the counter top of any kitchen at any given time. There are cupboards in every kitchen that you may store your appliances in if you desire. ORL does not assume any responsibility if any of your property is damaged, lost or stolen.

Dirty dishes are not to be left in the kitchen or bathroom sinks. This is considered a health hazard and the CA on-call will dispose of any dishes left in the sinks and any dirty dishes left on counter or table tops on their second set of rounds.

Knives
Knives with blades longer than 2 inches are allowed in the residence halls only if they are designed and used for cooking purposes.
Lock-Out Policy

The security of your room and personal property depends on responsible care of your room key. You should conscientiously lock your door and carry your key each time you leave your room. If you are locked out of your room, a Residential Life staff member may assist you. Staff members are not expected to routinely unlock doors for residents. Staff members may unlock a resident’s door in emergency situations, but residents should understand this service is provided at the convenience of staff members. If you go to the Office of Residential Life for a replacement key, you must bring your ID or some sort of identification with you. The first time you come to ORL for a key it will be free. Each repeated time that you come you will be charged a $10 fee.

Lofts

All residence hall rooms have loftable beds. Self-built lofts are not allowed.

Missing Person Policy and Procedure

The purpose of this policy is to establish a policy and procedures for the University of Minnesota Morris’ response to reports of missing student residents who reside in University owned housing facilities, as required by the US Higher Education Opportunity Act of 2008.

For purposes of this policy, a student resident may be considered a missing person if the resident's absence from residential life and the campus community is suspiciously different to his/her usual pattern of behavior and/or unusual circumstances may have caused the absence.

I. Student designation of missing person contact information

a. Students age 18 and above and emancipated minors: Student residents will be given the opportunity to designate an individual or individuals to be contacted by the University no more than 24 hours after the time that the student resident is determined to be missing. A designation will remain in effect until changed or revoked by the student resident via email to housing2@morris.umn.edu or that student is no longer a resident of University housing.

b. Students under the age of 18 and not emancipated: In the event a student resident who is not emancipated is determined to be missing, the University is required to notify a custodial parent or guardian no more than 24 hours after the student resident is determined to be missing. The custodial parent or guardian contact information will remain in effect throughout the duration of the contract period for which they signed when under the age of 18, unless the student turns 18 during the contract period and contacts the Office of Residential Life to change the designation.

Only authorized campus officials and law enforcement officers in furtherance of a missing person investigation may have access to the missing person contact information. Campus Police will be notified for any missing person whether or not they have designated a missing person contact.
II. Official notification procedures for missing persons

a. Any individual on campus who has information that a University student resident may be a missing person must notify Campus Police as soon as possible.

b. If a report of a potential missing person is made to Residential Life or the Office of Student Affairs, staff will immediately contact and work with Campus Police.

- Cooperative efforts may include:
  - Conduct a health and wellness check on the resident,
  - Attempt to make contact via cellular phone, e-mail, or other means,
  - Identify other students who may be aware of the missing person's whereabouts (i.e. roommate, friends, classmates, etc.).
  - Checking attendance at class or on campus employment, use of meal plan, etc.

c. Campus Police will gather all essential information about the University student resident from the reporting person and other individuals who may provide information that will assist with the investigation.

d. No later than 24 hours after the University determines that a student resident is missing, the Chief Law Enforcement Officer on campus or designee will notify the designated missing person contact (for students 18 and above and emancipated minors) or the parent/guardian (for students under the age of 18 and not emancipated) that the student resident is believed to be missing. This individual contact will be updated as to the progress of the investigation into the missing person report.

III. Campus communications in the event of a missing student resident

In cases involving missing student residents, all inquiries by media or the public regarding missing student residents shall be referred to University Relations. Law enforcement personnel are best situated to provide information that is designed to elicit public assistance in the search for a missing person. Therefore, all communications regarding missing students will be coordinated through Campus Police and University Relations.

Information shared with University housing residents.
In accordance with the Higher Education Act of 2008, all student residents may register a missing person contact with the Office of Residential Life. This is the individual who will be contacted by the University in the event a student resident is determined to be missing.

In the event a student is under 18 years of age and has not been legally emancipated, the missing student resident's parent/guardian will be contacted. For students who are 18 years of age and above or emancipated minors, the contact may be a parent or any other designated individual(s).

A student resident can be reported missing at any time. Campus Police will conduct a thorough investigation into all reports of potential missing student residents. If you suspect a student to be missing, please contact Campus Police, the Office of Residential Life or the Office of the Vice Chancellor for Student Affairs.
Noise Policy
Residents have the responsibility to be considerate of others at all times (24 hour courtesy hours). This means respecting another's right to sleep, study and not be disturbed. Each resident has the responsibility to confront any noise problem that is of concern to him/her and to call upon a CA if assistance is needed. Each floor will decide on guidelines to help maintain an atmosphere that will respect the rights of those residents who are studying or sleeping. No stereos or sound equipment should be audible outside one's room. The University reserves the right to confiscate sound amplification equipment for repeated or flagrant violations of the above housing noise policy.

Again, out of consideration for others we require all residents to observe "Quiet Hours."

Quiet Hours:
- Sunday-Thursday 11:00 pm-8:00 am
- Friday & Saturday 1:00 am-10:00 am
- During Finals week there are 24 hour quiet hours that are enforced starting on the night before the study day.
- Fall Semester: Thursday night through the end of finals week
- Spring Semester: Sunday night through until graduation.

Personal Hygiene
Bathrooms are provided for personal hygiene. Public areas, such as the kitchen or lounge area, should not be used for personal hygiene. The dying of hair is not permitted in any on campus bathrooms or public areas.

Pets
Pets other than aquarium fish are not allowed. If a pet is found, you will be given a 24 hour notice to remove the pet from all on-campus housing. There will be a minimum charge of $60 if an animal other than a fish is found. If it is not removed or another pet is found, ORL maintains the right to remove the pet from the premises. Tenants can also face eviction from housing. Fish are allowed in the halls. Aquariums cannot exceed a 5 gallon maximum per room.

Political Solicitation
The Fair Campaign Practices Act of the 1976 Minnesota Statutes (210A.43) allow residential communities to establish political solicitation guidelines for candidates or workers accompanied by candidates. Specified in the state law are the following:

1. Residents may deny admittance into their personal residential unit.

2. Reasonable and proper identification is required and an identification badge must be worn at all times by the candidate and their campaign workers while they are in the residence halls or apartments.

3. Visits by candidates and workers accompanied by the candidate for the sole purpose of campaigning may be limited to:
   - reasonable numbers of person(s),
   - reasonable hours
- prior appointments

The Office of Residential Life (ORL) at the University of Minnesota, Morris will grant political candidates access to the on-campus residence halls for campaigning purposes as specified in the guidelines below:

- Candidate access is only allowed in connection with municipal, state and federal elections.
- Candidates will be permitted access to campaign on the floors and lounges of on campus residence halls beginning two weeks prior an election through the day of election; between the hours of 4:00 p.m. to 9:00 p.m. Monday through Friday, and 1:00 p.m. to 8:00 p.m. on Saturday/Sunday.
- Candidates must contact the ORL professional staff or Campus Police at least one day prior to entering a residence hall. This can be done by calling ORL at 320-589-6475 between 8:00 am and 4:30 pm, Monday through Friday, or after hours and weekends call Campus Police at 320-287-1601.
- Candidates and accompanying campaign workers must wear identification badges/name tags at all times while in the residence halls. The candidate will provide badges/name tags for themselves and campaign workers. They must also be prepared to provide proof of identification to University of Minnesota, Morris staff.
- Candidates may have no more than four (4) campaign workers accompany them during their visit. Workers must stay on the same floor as the candidate.
- Any resident may place notice on the door of his/her room requesting that candidates not disturb him/her. All candidates and campaign workers are expected to abide by the notice.
- In keeping with the UMM commitment to sustainability, Candidates and campaign workers accompanying a candidate are discouraged from sliding informational leaflets under the doors of rooms that have requested to not be disturbed. Materials may be placed in the lounges for public display.
- Candidates and campaign workers that fail to comply with these guidelines will be asked to leave the residence halls.

Posters and Hallways:

All posters in public areas of the on-campus housing facilities must be date stamped at the Office of Residential Life. Posters for campus events may be placed on a public area door for the day of the event and taken down the same day. Other than this exception, posters cannot be posted on any exit, fire, floor entrance or wing doors or in stairwells.

Residents’ room doors are considered part of the hallway and therefore part of a public area. Residents are allowed to put postings on their door, but no more than 33% of the door may be covered for fire safety reasons. Please consider if the posting you are placing on the outside of your door is appropriate for a public area.

Public Areas

Public areas in the residence halls consist of all lounges, kitchens, bathrooms, hallways and stairwells. The Office of Residential Life wants every resident to feel welcome, safe and comfortable in their living environment so residents are encouraged to be respectful and appropriate in their interactions and to consider the impact their words and actions
may have on other residents. For everyone’s convenience and use, no personal 
furniture or furniture from your room is allowed to be left in these areas.

Refrigerators
Students may bring their own small compact size refrigerator, no larger than 4.4 cubic 
feet, but only one to a room in the residence halls. There is a shared refrigerator in the 
kitchenettes in the residence halls and each on-campus apartment has a refrigerator.

Respectful, Inclusive Communities
Residential Life works to actively foster respectful communities that are safe, welcoming 
and inclusive for all members of the campus community. All student residents are asked 
to do their part.
The University of Minnesota Board of Regents Equity, Diversity, Equal Opportunity and 
Affirmative Action Policy states, “The University shall provide equal access to and 
opportunity in its programs, facilities and employment without regard to race, color, 
creed, religion, national origin, gender, age, marital status, disability, public assistance 
status, veteran status, sexual orientation, gender identity, or gender expression… (and) 
establish and nurture an environment for faculty, staff, students and visitors that actively 
acknowledges and values equity and diversity and is free from racism, sexism, ageism, 
homophobia, and other forms of prejudice, intolerance, or harassment.
http://regents.umn.edu/sites/regents.umn.edu/files/policies/Equity_Diversity_EO_AA.pdf

Rights of Privacy
As a matter of policy as well as obligation, the University respects the renter’s right 
to freedom from illegal or unreasonable searches and invasion of privacy. 
Nevertheless, the entry into, or search of the living quarters of a student may be 
conducted by the following people for the purposes and under the procedures 
detailed below:

- By authorized University personnel with 24 hours advance notice to ensure 
  that health, fire, and safety regulations are maintained.
- By authorized University personnel with 24 hours advance notice to make 
  improvements and repairs and to provide routine maintenance services.
- By authorized University personnel without notice if you request repair or 
  maintenance work to be done in your room.
- By authorized University personnel without notice in emergency situations 
  to protect the health and welfare of the student, or to make emergency 
  repairs to prevent damages to the property of the student and the 
  University.
- By authorized University officials without notice when there is clear and 
  present indication that a violation of University or civil regulations is being 
  committed, and that the delay required in procuring a warrant would 
  endanger the health and safety of the residents or result in the probable 
  destruction of the evidence of the violation.

Room Cleanliness
Room cleanliness is the responsibility of the students. However, there must be at least a 
3-foot-wide clear path to all doors and windows, from any given point in your room, to
prevent injury in the event of an immediate evacuation for your room. Clear path means that nothing is on the floor other than traditional floor coverings (i.e. rugs or carpet).

Food, beverages or dishes that are molding and/or rotting are considered a health hazard and will not be allowed.

**Safety**

Items or behavior in residence halls which impose a threat to the safety of the residents are prohibited. Semester checks will be made to ensure there are no violations of health and safety codes (i.e., clean rooms, no open flames, no unsafe physical structures or electrical equipment, etc.). Storage is not permitted in interior or exterior stairwells. Building evacuation routes must remain clear at all times.

**Screens**

Screens are not to be removed from the windows unless in emergency situations or with permission from HD (to clean your windows). If you are found to be throwing anything out of your window or removing your screen without permission you will be charged $25 for your first offense. If screen is not replaced or is lost you will be billed for replacement cost.

**Sexual Assault**

For information on sexual harassment and the University sexual assault policy, see University Policies and Regulations. [http://policy.umn.edu/operations/sexualassault](http://policy.umn.edu/operations/sexualassault)

The UMM community is committed to developing an environment which will not tolerate sexual assault. Sexual assault is a violation of the Student Conduct Code.

Sexual assault is an act of aggression on and a violation of a person’s body and mind. Behaviors constituting sexual assault range from unwanted, unwelcome, inappropriate touching of private areas over clothing, to attempted removal of clothing, to having sex with someone who is not able to give consent (drunk; mentally impaired), to use of force or coercion (verbal threats or intimidation; use of a weapon) to accomplish penetration. Sexual assault is a crime, and a violation of the UMM Student Conduct Code.

University policy requires affirmative consent between individuals engaging in sexual activity. Affirmative consent is defined as “informed, freely and affirmatively communicated willingness to participate in sexual activity that is expressed by clear and unambiguous words or actions.” Clear and unambiguous words or actions are those that are freely and actively given by informed individuals that a reasonable person in the circumstances would believe communicate a willingness to participate in a mutually agreed upon sexual activity. The following factors will be considered when determining consent:

- It is the responsibility of each person who wishes to engage in the sexual activity to obtain consent.
- A lack of protest, the absence of resistance and silence do not indicate consent.
- The existence of a present or past dating or romantic relationship does not imply consent to future sexual activity.
- Consent must be present throughout the sexual activity and may be initially given, but withdrawn at any time.
• When consent is withdrawn all sexual activity must stop. Likewise, where there is confusion about the state of consent, sexual activity must stop until both parties consent again.
• Consent to one form of sexual activity does not imply consent to other forms of sexual activity.

Consent is not obtained where:
• There is physical force, threats, intimidation or coercion.
• There is incapacitation due to the influence of drugs or alcohol.
• There is the inability to communicate because of a physical or mental condition
• An individual is asleep, unconscious or involuntarily physically restrained.
• An individual is unable to understand the nature or extent of the sexual situation because of mental or physical incapacitation or impairment.
• One party is not of legal age to give consent pursuant to Minnesota state law.

If you want more information, or if you've been involved in or know of a sexual assault, call Student Counseling at 320-589-6060 or Someplace Safe at 320-589-3208 or Campus Police, 320-589-6000 or 320-287-1601 after hours. Further University policy information is available at University Policies and Regulations and from the University of Minnesota’s Policy Library.

Smoking

Smoking is not allowed in any of the residence halls, apartments or balconies. If you are found smoking within the residence halls you can be charged up to $75 for room cleaning fees. Smoking is permitted on the University grounds, however, there is to be a distance of 25 feet from all building entrances and windows when smoking. This policy includes E-cigarettes.

Smudging

With respect for the University of Minnesota, Morris history as a Native American boarding school and recognizing the need and right for people to practice their own religion and spirituality with the practice of cultural activities including those of American Indians that are in accordance with the American Indian Religious Freedom Act, 42, U.S.C. sections 1996 and 1996a, smudging is allowed in campus housing. Smudging is the use of smoke (generally from an organic source such as sage, sweet-grass, cedar or amber) in spiritual, religious, prayer, or faith practices. Smudging is practiced in many cultures throughout the world.

• Prior to smudging for the first time, please identify the location of the nearest fire pull station and fire extinguisher.
• Prior to smudging please communicate with your room/suite mate(s) and notify the CA, Hall Director or Coordinator of the area and building being smudged of the time and location of the smudging. Please contact the staff member in person or by phone.
• Students are expected to follow traditional cultural practices for smudging which provides a safe environment including containing embers and ashes in abalone shells, ceramic bowls, or similar items. After smudging, extinguish embers/smudgestick appropriately to eliminate risk of fire.
• For additional information regarding smudging practices, please contact community elders or the Office of Equity, Diversity and Intercultural Programs.
Solicitation
Conducting and soliciting business in the residence halls is prohibited. Residence hall governments are the only organizations which may solicit.

Sporting Equipment
Sporting equipment must be used in designated areas (i.e. outside or at the RFC). This includes in-line skates, roller skates, and skateboards. These items must be carried (not worn) when inside the buildings. Also, out of consideration of all residents we ask that students do not bounce balls (basketballs, soccer, kick balls, etc.) in the halls as it disrupts others around you on your floor and the floors below as well as pose potential breaking of sprinkler heads. If you are found doing this and have broken a sprinkler head you will be held responsible for the damages caused. Please no tap dancing as it is also disruptive.

Theft
Should a theft occur in your hall/room, contact your CA or Campus Police. Campus police will need serial numbers and descriptions of items taken.

Threatening or Harassing Behavior
Threatening or harassing behavior including threats and harassment on the basis of race, religion, color, sex, national origin, handicap, age, veteran status, or sexual orientation are prohibited by university policy and may be violations of state and federal law. Violations of these policies will be referred to the Director of Residential Life and/or the Student Behavior Committee for appropriate action.

TVs
The residence halls and on-campus apartments are not equipped to handle more than one TV set per cable outlet any additional wiring on the interior or exterior of the residence halls/apartments is a violation of electrical codes. Residents may not wire into the cable outlet or remove the cable from the lounge for use in their rooms.

Water Beds
Due to structural limitations and potential water damage, water beds are prohibited.

Weight Lifting Equipment
Weight lifting equipment such as barbells may not be used in rooms because such equipment can cause damage to the building.

Windows and Screens
To prevent wind damage, windows must not be opened more than 45 degrees. Windows open more than 45 degrees are susceptible to damages from strong winds and adverse weather. Residents will be responsible for window damage resulting from opening windows more than 45 degrees. Screens must not be removed by residents. Ejecting objects out of windows is prohibited. Throwing objects at campus buildings and windows is not permitted. You will be charged for any damages caused by your actions and a minimum of a $30 cleaning fee.